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Crops
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Specialty
Crops
Inspection
Division

AIM
Inspection
Series

AIM Document to File Code Cross Reference Guide

August 2025

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INTRODUCTION

This document is designed as a cross reference guide for documents still in use with references to SCI Divisions former File Code documents.

Compliance with the Agricultural Marketing Service (AMS) guidelines does not excuse failure to comply with the Food, Drug, and Cosmetic Act or any other applicable Federal or State laws or regulations. SCI Division of the Specialty Crops Programs (SC), AMS is responsible for grading/inspecting, audits and standardization programs of fresh and/or processed fruits and vegetables and related products. The legal authority for grading, auditing and standardization activities are the Agricultural Marketing Acts of 1936 and 1946, as amended.

Applicants may obtain inspections of any fresh and/or processed fruit and vegetable and related products for which they have a financial interest. The inspection service is voluntary and self-supporting, and is offered on a fee-for-service basis.

GUIDE FOR ELECTRONIC USAGE

The AIM system of instructional manuals is available electronically in Adobe Acrobat Portable Document Format (PDF) at the following intranet address:

<https://usdagcc.sharepoint.com/sites/ams/AMS-SCI/SitePages/Home.aspx>

When accessed electronically, AIM materials have hyperlinks and hypertext (visible as underlined [blue text](#)) available to the PDF user. Clicking on a hyperlink takes the reader to a web site with information relating to the subject. Hypertext links the reader to a different page within the current manual, or a different manual, with information relating to the subject. For example, the hypertext in the Table of Contents allows a reader to go directly to the section of interest in the manual by clicking on the section title.

PDF offers a variety of tools depending on the Adobe version the reader has. The newer the version, the more tools available. PDF documents are easily searchable for content within a document or within multiple documents. To learn about the variety of PDF search options:

- Click on the “Help” tab on the top of any page in Adobe Acrobat,
- Then click on the “Adobe Acrobat Help” bar,
- Type the word “Search” in the “Search” box, and click on the “Search” button,
- A series of options will become available,
- Click on the “Access Search Features” link and follow the instructions for the type of search you are interested in.

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FILE CODE CROSS REFERENCE GUIDE

This document provides the user with guidance on how to find information within the AIM Instructional System (AIM) of documents. For this transitional period, as we switch from the old File Code System to AIM, we have created a cross reference between the two systems.

Comparison of Old and New Systems

Old (<i>File Code System</i>)	New (<i>AIM</i>)
Documents Organized in 39 Binders	Documents Organized into 3 Categories <i>Administration Series</i> <i>Inspection Series</i> <i>Management Series</i>
Contained Non-Instructional Materials	Non-Instructional Materials Moved to SharePoint <i>Examples: Organizational Directory and the SCI Annual Report</i>
Related Instructional Information Distributed Between Many File Codes/Binders	Related Instructional Information Organized by Subject into Individual Manuals (Inspection Series)
All Information Printed/Hardcopy	Manuals May Be Printed or Used Electronically <i>Electronic Versions contain links to related procedures and references and are searchable</i>

Location of AIM

AIM has its own SharePoint page, linked from the SCI SharePoint Site <https://usdagcc.sharepoint.com/sites/ams/AMS-SCI/SitePages/Home.aspx>. This is commonly known as the Intranet.

The Inspection Series manuals can also be found on the AMS website (<https://www.ams.usda.gov/>), by using the search feature, and associated to commodities in the standards section.

SCI FILE CODES

The following pages contain guidance on where to find the information formerly contained in the SCI File Codes.

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Quality Management System Section 101

FILE CODE	SUBJECT	NEW LOCATION
101-A-1	Quality Management System (QMS), Inspection Series Manual and Appendices	QMS Manual
101-B-1	Quality Management System (QMS), Management Site Procedures	QMS Manual

Document Procedures Section 103

FILE CODE	SUBJECT	NEW LOCATION
103-W-1	Procedures for Preparing Branch Documents	Procedures for Preparing Division Documents (intranet link), Administration Site

General Memoranda Section 104

MEMORANDUM NUMBER	SUBJECT	NEW LOCATION
2	Additives and Labels	General Processed Procedures Manual
3	Checkloading under In-Plant Contracts	State and Institutional Purchases & Checkloading Manual
4	Fee for Sampling and Grading Orange Juice (OJ) Products Loaded into Tanker Trucks for Future Deliveries at Facilities Under Lot Inspection	https://www.ams.usda.gov/services/grading/fees#processed
10	Orange Juice Colorimeter and Spectrophotometer Study	https://www.ams.usda.gov/publications/content/orange-juice-colorimeter-and-spectrophotometer-studies
11	Fee for USDA Inspection of Department of Defense Operational Rations	Fee for Agricultural Marketing service and National Marine Fisheries Service Food Team Product Evaluation/Food Safety Audits (intranet link)
12	Fee for SCI Audit, Survey, and Verification Programs Not Covered by Other General Memoranda	https://www.ams.usda.gov/services/grading/fees#processed
15	Fee for AMS and NMFS Food team Product Evaluation/Training Seminars	Inspection for National Marine Fisheries Service Billing Fees.pdf (intranet link)

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MEMORANDUM NUMBER	SUBJECT	NEW LOCATION
16	Phase Out of Exhibit C “Domestic Origin Review Summary”	Obsolete
17	Tomato Product Spectrophotometer Studies	https://www.ams.usda.gov/sites/default/files/media/FV-TomatoProductsSpecStudies.pdf

List of Materials Section 105

FILE CODE	SUBJECT	NEW LOCATION
105-A-1	Sections of General Reference and Instructional Materials File	Obsolete
105-A-2	List of U.S. Standards and, Grading Manuals for Processed Fruits Vegetables and Related Products	https://www.ams.usda.gov/grades-standards
105-A-3	A and C Memoranda	A+C Memo Disposition.pdf (intranet link)
105-A-4	List of Approved Inspection Aids and Guides	AMS Website https://www.ams.usda.gov/sites/default/files/media/Official%20Inventory%20of%20FV%20Inspection%20Aids.pdf
105-A-6	Alphabetized File Code Index	Obsolete
105-A-7	Cross Reference for USDA Processed Products Grade Standards with FDA Standards	Obsolete
105-A-11	Organizational Directory	SCI Division Directory and Mobile List.pdf (intranet link)
105-A-13	List of Plants under Inspection and/or Grading Service	Processed Plants Under Inspection.pdf (intranet link)
105-A-15	Visual Aids Approved for Use in Ascertaining Grade of Processed Fruits and Vegetables Branch Notice 3015 New pages 9 and 10.	AMS Website https://www.ams.usda.gov/sites/default/files/media/Official%20Inventory%20of%20FV%20Inspection%20Aids.pdf
105-A-20	Commodity File Indexes, Processed Fruits and Vegetables, Sections I thru VIII Branch Notice 3022 Section II, Revised Pages 23 and 24	Content found with each commodity on the AMS Web site standards section https://www.ams.usda.gov/grades-standards

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Lists and Reference Materials Section 106

FILE CODE	SUBJECT	NEW LOCATION
106-O-1	Status of Commercial Item Descriptions for Food	https://www.ams.usda.gov/grades-standards/cids

Career Orientation Section 107

FILE CODE	SUBJECT	NEW LOCATION
107-A-50	Merit Promotion Plan, MRP 4335.1	Obsolete
107-A-55	Equal Employment Opportunity	SCI Employee Manual
	Branch Notice 2623 – Establishment of USDA GLOBE Organization	SCI Employee Manual
107-A-70	Reporting Attempted Bribery	SCI Employee Manual
	Branch Notice 2139 - Employee Conduct	SCI Employee Manual
107-A-80	Employee Suggestions Awards	SCI Employee Manual and Administration site

Organization Section 108

FILE CODE	SUBJECT	NEW LOCATION
108-A-1	Organization of U.S. Dept. of Agriculture	SCI Employee Manual
108-A-2	Annual Report	Annual Report SharePoint Folder

Regulations Section 109

FILE CODE	SUBJECT	NEW LOCATION
109-A-1	Regulations Governing Inspection and Certification of Processed Fruits and Vegetables and Related Products (7 CFR Sections 52.1 to 52.83) Branch Notice 2772 - Revised Page 2.7 Branch Notice 2861 - Use of “Approved Identification Marks” Branch Notice 2895 - Revised Page 2.2	General Processed Procedures Manual
	Branch Notice 2951 - Salsa Sampling	USDA Purchases Manual
	Branch Notice 2988 - Procedures for Sampling Orange Juice Products Branch Notice 2992 - Revised Pages 3.1-3.5 Branch Notice 2991 - Automatic Sampling Guidelines	General Processed Procedures Manual
109-B-2	Fees - Lot Inspection Grading Service	General Processed Procedures Manual

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FILE CODE	SUBJECT	NEW LOCATION
109-B-3	Fees - Letter Contracts for Unofficial Samples	General Processed Procedures Manual and Certification Manual
109-B-4	Fees - Chemical and Microbiological Analyses	General Processed Procedures Manual
109-A-20	Investigation Reports on Misbranding	Certification Manual and Management Site
	Branch Notice 2177 - Use of Official Marks and Facsimile Certificates	Certification Manual
109-A-30	Appearance in Judicial or Administration Proceedings (AMS Directive 116.2)	SCI Employee Manual
109-A-35	Authorization to Appear in Judicial Proceedings	Management Site
109-A-40	Accountability and Care of "Officially Sampled" Stamps	Management & Administration Sites
109-A-50	Procedure for Disposition of Samples Branch Notice 2723 - Appendix C – Text of Emerson Good Samaritan Food Donation Act	General Processed Procedures, SCI Employee, Sampling Manuals

Automation Section 110

FILE CODE	SUBJECT	NEW LOCATION
110-A-1	Automation Support	Obsolete
	Branch Notice 2660 - Automation Related Purchases	Management Site
	Branch Notice 2731 - Requesting Surplus Computer Equipment	Obsolete
	Branch Notice 2746 - Policy on Use of Personally Owned Software and Hardware in the Workplace	Obsolete
	Branch Notice 2851 - AMS Policy on the Use of Government Office Equipment	Obsolete
	Branch Notice 2939 - Use of Automation Equipment	SCI Employee Manual
	Branch Notice 2980 - Policy for Network Computer Security	SCI Employee Manual
	Branch Notice 2985 - Packing and Shipping IT Equipment	Management Site
110-O-10	Plant Information System (PLIS)	Obsolete
110-B-12	Electronic T&A'S - Backup System	Obsolete

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Safety Section 111

FILE CODE	SUBJECT	NEW LOCATION
111-O-1	Hazard Communication, A Program Guide for Federal Agencies	Safety Manual
111-O-2	SCI Division Headquarters Continuity of Operations Plan (COOP)	Continuity of Operations Plan.pdf (intranet link)
111-A-5	Use of Seat Belts	Obsolete
111-A-7	Transportation of Sample Units and Sampling Equipment	Safety Manual
111-A-10	General Safety	Safety Manual
	Branch Notice 2586 - Back Support Belts	Obsolete
111-A-12	What a Federal Employee Should Do When Injured at Work - Form CA-10	Safety Manual
111-A-14	House Rules on Safety, Health and the Inspector	Safety Manual
111-A-15	Safety Hats	Safety Manual
111-A-30	Tanker Safety Awareness	Safety Manual
111-A-46	Safety in the Laboratory and in Other Duties Branch Notice 2804 - Disposal of Unused Chemicals	Safety Manual
111-A-60	OSHA and Inspectors Working in Plants	Safety Manual
111-A-65	Occupational Noise Exposure and Hearing Protective Equipment Branch Notice 2305 – Hearing Conservation Program Use of Hearing Protectors	Safety Manual
111-0-68	Safety and Health Handbook Branch Notice 2786 - AMS 500, Log of Occupational Injuries and Illnesses and AMS 501, Laboratory Safety Checklist Branch Notice 2979 -OSHA Forms 300, 300A, and 301	Safety Manual
111-0-70	Part 1960-Elements for Federal Employee Occupational Safety and Health Programs	Safety Manual
111-0-72	Occupational Safety and Health Program	Safety Manual
	Branch Notice 2761 - Fruit and Vegetable Programs Occupational Safety and Health Program	Safety Manual
	Branch Notice 2835 - Completion of CA-1, CA-2, and CA-6	Safety Manual
	Branch Notice 2956 - Reporting Accidents	Safety Manual

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Time and Attendance Section 113

FILE CODE	SUBJECT	NEW LOCATION
113-A-18	T&A Reports - Full Time and Seasonal	SCI Employee Manual
	Branch Notice 2888 Annual Leave Restoration	Administration Site
	Branch Notice 2734 Standard T&A Form	Obsolete
113-A-19	T&A Report - Intermittent Employees	SCI Employee Manual
113-A-20	Compensatory Time Policy	SCI Employee Manual

Travel Section 115

FILE CODE	SUBJECT	NEW LOCATION
115-A-20	Guide for Preparing a Temporary Duty Travel Voucher (AD-616)	SCI Employee Manual
	Branch Notice 2758 - Proper Use of Government Motor Vehicles	SCI Employee Manual & Administration Site
	Branch Notice 2897 - Revised Pages 27 and 28	SCI Employee Manual
	Branch Notice 2909 - Use of Government Visa Travel Card	SCI Employee Manual & Administration Site

Communications Section 117

FILE CODE	SUBJECT	NEW LOCATION
117-A-32	Instructions and Reference Material	Obsolete
117-A-34	Correspondence and Shipping of Samples to the National Office	General Processed Procedures Manual
117-A-36	Public Distribution of PPS&I Instructional Material	Obsolete
117-B-1	Disclaimer Clauses in Written Public Notices	Obsolete

Sampling Procedures Section 120

FILE CODE	SUBJECT	NEW LOCATION
120-A-1	Sampling Procedures	Sampling Manual
	Pages 1.6 - 1.9 (From File Code 120-A-9 and Inspection Aid Inspection Aid No. 42)	Inspection Aid
	Branch Notice 2732 - Revised Pages 4.1 and 4.2 Branch Notice 2752 - Security of Samples Branch Notice 2884 - Sample Security Procedures	Sampling Manual
	Branch Notice 2951 - Salsa Sampling	USDA Purchases Manual

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FILE CODE	SUBJECT	NEW LOCATION
	Branch Notice 2988 - Procedures for Sampling Orange Juice Products	General Processed Procedures Manual
	Branch Notice 2991 - Automatic Sampling Guidelines	Sampling Manual
120-A-2	Sampling Procedure - Standard Sample Unit Size (Small Items)	Sampling Manual
120-B-2	Standard Sample Unit Procedure-In Plant Branch Notice 2347 - Revised Table of Contents Page 4.1 Revised Page 6.1 Revised Page 3.2 Revised Branch Notice 2355 - Revised Pages 7.1, 7.3, 7.4, 7.5 Pages 7.2 a, b, c, d, e Pages 8.1 and 8.3 Revised Pages 8.4 and 8.5 Revised	Inspection Aid
120-A-3	Sampling Procedure - Standard Sample Unit Size Grading	Sampling Manual
120-A-4	In Process (On-Line) Sampling Acceptance Segregation Procedure for Quality Factors	Sampling Manual
120-A-5	In Process (On-Line) Time Sampling Non Quality Factors	Sampling Manual
	Branch Notice 2991 - Automatic Sampling Guidelines	Sampling Manual
120-A-6	Cumulative Sum Sampling Plan CUSUM (For Attribute Standards Only)	Management Site
120-A-7	Optional Lot Inspection Procedures Using U.S. Standards for Grading Attributes Supplement - 1 Page 7 Revised	Management Site
120-A-9	Inspection Aid- No. 42 Minimum Sampling Rates	Inspection Aid
	Branch Notice 2951 - Salsa Sampling	USDA Purchases Manual
	Branch Notice 2988 - Procedures for Sampling Orange Juice Products	General Processed Procedures Manual
120-A-12	Sampling and Fee Rate for Tea	Obsolete
120-A-14	Laboratory Sample Submittal Procedure	Obsolete
120-A-15	Compositing Samples for Chemical Analysis	Sampling Manual
120-A-16	Lot Segregation Procedures, Variable Standards	Sampling Manual
120-A-20	Determining Product Compliance with Analytical Testing Requirements	Sampling Manual
	Branch Notice 3024 Sampling Procedures for Sodium Content Testing of USDA Purchases	USDA Purchases Manual

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FILE CODE	SUBJECT	NEW LOCATION
120-A-25	Common Source Sampling/Homogenous Products Branch Notice 2991 - Automatic Sampling Guidelines	Sampling Manual

Condition Inspection Procedures Section 125

FILE CODE	SUBJECT	NEW LOCATION
125-A-1	U.S. Standards for Condition of Food Containers Branch Notice 2278 - Condition of Glass Containers, Guideline for Scoring Loose Caps	Condition of Container Manual
	Branch Notice 2311 - Table VIII - U.S. Standards for Condition of Food Containers	Obsolete
	Branch Notice 2870 - Primary and Secondary Container Designations in the U.S. Standards for Condition of Food Containers	Condition of Container Manual
125-A-2	Handbook for Inspection of Condition of Food Containers	Condition of Container Manual and Management Site
	Branch Notice 2917 – Recording Results on Container Examination Worksheets	Condition of Container Manual
125-A-2, Sup. I	Handbook for Estimating Percent of Defective Containers in a Lot	Obsolete
125-A-3	Condition of Container Inspection	Condition of Container & Certification Manuals
125-A-4	Visual Aids for Inspection of Metal Containers	Condition of Container Manual
125-A-5	Visual Aids for Inspection of Glass Containers (AMS Visual Aid 3)	Condition of Container Manual
125-A-6	Visual Aids for Inspection of Rigid and Semi rigid Containers (AMS Visual Aid 2)	Condition of Container Manual
125-A-7	Visual Aids for Inspection of Flexible Containers (AMS Visual Aid 4)	Condition of Container Manual
125-A-21	Visual Inspection Gauge (Metal) Containers, Pictorial Key to Projection Slide Series PS - 20	Inspection Site

Good Commercial Practice Section 128

FILE CODE	SUBJECT	NEW LOCATION
128-A-10	Net Weights	Technical Procedures Manual
128-A-20	Vacuum	Technical Procedures Manual
128-A-30	Drained Weight	Technical Procedures Manual
128-A-40	Fill of Container	Technical Procedures Manual
128-A-50	Brix Measurement	Technical Procedures Manual

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FILE CODE	SUBJECT	NEW LOCATION
128-A-60	Count	Technical Procedures Manual

General Inspection Procedures Section 130Canned Fruits and Vegetables

FILE CODE	SUBJECT	NEW LOCATION
130-A-1	General Instructions Inspection Procedures Pages 6.1 and 6.2 Pages 3.2 Pages 3.3 and 3.4 Branch Notice 2988 - Procedures for Sampling Orange Juice Products	General Processed Procedures Manual
130-B-2	National Grade Review Procedure	Obsolete
130-B-3	Product Grade Review Procedure for Products Not Covered by Formal Review Programs Branch Notice 2808-Pen & Ink Change Page 3	General Processed Procedures Manual
130-A-10	Information on Containers Branch Notice 2860 Revised Pages 1.9 and 1.10	Technical Procedures & General Processed Procedures Manual

Fruit and Vegetable Juices

FILE CODE	SUBJECT	NEW LOCATION
130-A-12	Percent Juice Declaration	CN Labeling & Technical Procedures Manual

Frozen Fruits and Vegetables

FILE CODE	SUBJECT	NEW LOCATION
130-A-32	Drained Weight Procedure for Frozen Products (In Plant or Lot)	Technical Procedures Manual
130-A-34	Procedures for Thawing Samples of Frozen Fruits and Vegetables Branch Notice 2872 - Instructions for Thawing and Drawing Samples of Frozen Strawberries Packed in Institutional Size Containers	Technical Procedures Manual
130-A-38	Cooking Procedures for Frozen Vegetables	Technical Procedures Manual
130-A-41	Product & Storage Temperatures	Technical Procedures Manual
130-A-44	Verification of Frozen Sample Units	Technical Procedures Manual

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Non Standardized Products

FILE CODE	SUBJECT	NEW LOCATION
130-B-50	Inspection Procedure for Sandwiches	Obsolete
130-A-51	Procedure for Completing Score Sheets and Tally Sheets	General Processed Procedures Manual
	Branch Notice 2726 Inspection and Certification of Frozen Strawberries	General Processed Procedures Manual
130-A-59	Inspection Procedures for Fruit Concentrates, Nectars, and Purees	General Processed Procedures Manual
130-A-60	Inspection of Products under Seizure by Regulatory Agencies	Sampling Manual
130-A-61	Inspection of Sort out Fruit	General Processed Procedures Manual
130-A-62	Scoring Individual Quality Factors	General Processed Procedures Manual

General Fruits and Vegetables

FILE CODE	SUBJECT	NEW LOCATION
130-A-64	Scoring of Several Types of Deviants in One Quality Factor on a Single Unit	Obsolete
130-A-65	Designation of U.S. Grade	Obsolete
130-A-66	Inspection and Certification Based on Buyer's Specification Supplement 1	Obsolete
130-A-67	Small Units of Alien Vegetables	General Processed Procedures Manual
130-A-68	Inspection Aid 30 (Area Measurement)	Obsolete
130-A-70	Inspection Aid 40 (Chart for Conversion of Avoir. Ounces to Fluid Ounces for Sucrose Solutions 5.0 to 16.0 Percent)	Obsolete

Inspection Aids

FILE CODE	SUBJECT	NEW LOCATION
130-A-72	Inspection Aid 43 Percentage Chart	Obsolete
130-A-74	Inspection Aid 57 Vegetable Strip Sizer	Obsolete
130-A-76	Inspection Aid 59 Percentage Table	Obsolete
130-A-78	Inspection Aid 88 Size Chart for Canned or Frozen Fruits and Vegetables	Inspection Aid
130-A-79	Inspection Aid 89 - Size Chart for Canned or Frozen Fruits and Vegetables	Inspection Aid
130-A-80	Charts of Rectangular & Circular Areas	Obsolete
130-A-85	Metrication	General Processed Procedures Manual

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FILE CODE	SUBJECT	NEW LOCATION
130-A-90	Inspection Aid 100 – Diameter and Height Scale (cans) Text only	Technical Procedures Manual

Color and Light Section 131

FILE CODE	SUBJECT	NEW LOCATION
131-A-31	Use and Maintenance of Approved Illumination	General Processed Procedures Manual
131-A-105	Color (No Longer Available)	Obsolete
131-B-110	Federal Standard 595B Colors Used in Government Procurement Change Notice 1 (Available in Field or Regional Office)	Obsolete

Technical Inspection Procedures Section 135

FILE CODE	SUBJECT	NEW LOCATION
135-A-1	Determination of Fruit-Sugar Ratio Frozen Fruits Revised Page 3	Technical Procedures Manual
	Inspection Aid 67 - Nomograph for Determining Parts of Fruit to One or Two Parts Sugar by Weight	Obsolete
135-A-2	Frozen Fruits-Certification of Fruit-Sugar Ratio	Technical Procedures Manual
135-A-3	Brix Measurement Procedure Revised Pages 11, R-1 through R-5	Technical Procedures Manual
135-A-4	General Methods of Extraction of Small Insect and Light Filth	Foreign Material Manual
135-A-5	Foreign Material - Canned and Frozen Berries and Related Products Branch Notice 2196 - Page 6 Pen & Ink Branch Notice 2815 - Revised Pages 4-5, 9	Foreign Material Manual
135-A-5a	Inspection Aid 51 - Filter Tank Aid	Obsolete
135-A-5b	Methods for Cooling (Erlenmeyer Flasks)	Obsolete
135-B-5	Extraction & Microscopic Examination for Maggots in Canned Mushrooms	Foreign Material Manual
135-A-6	Technical Inspection Procedures for Foreign Material in Canned Tomatoes and Tomato Products Branch Notice 2720 - Revised Pages 1 and 2	Foreign Material Manual
135-A-8	Mold Count	Foreign Material Manual

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FILE CODE	SUBJECT	NEW LOCATION
135-A-9	Preparation of Pineapple Products: Citrus Products; and Fruit Nectars, Purees, and Pastes for the Howard Mold Counting Procedure	Foreign Material Manual
135-A-10	Laboratory Hint - Sample Spillage	Obsolete
135-A-11	Inspection Aid 8 - Refractive Indices of 64% to 72% Sucrose Solutions	Obsolete
135-A-12	Determination of Enzyme Inactivation of Frozen Vegetables	Technical Procedures Manual
135-O-13	Technical Inspection Procedures for Microanalysis on Raisins	Foreign Material Manual & Inspection Aid
135-A-16	Soluble Solids of Fresh Fruit and Berries	Technical Procedures Manual
135-B-17	Vitamin C (Ascorbic Acid)	Technical Procedures Manual
135-A-19	Salt Determinations	Technical Procedures Manual
135-A-20	Handling of Samples for Chemical Analysis	Sampling Manual
135-A-23	Inspection Aid 69 – Drawing Off Aliquots of Liquids from Slurries	Obsolete
135-A-24	Total Acidity	Technical Procedures Manual
135-A-25	Inspection Aid No. 87 – Acid Conversion Chart, Fruit Juices	Technical Procedures Manual
135-A-28	Checking Temperature	Technical Procedures Manual
135-A-30	Calibration Program for Analytical Equipment	Technical Procedures Manual
135-B-32	Inspection of Gelatin and Gelatin Dessert Powder	Obsolete
135-A-50	Sucrose Conversion Table	Technical Procedures Manual

Statistical Inspection Procedures Section 140

FILE CODE	SUBJECT	NEW LOCATION
140-A-1	U.S. Standards for Inspection by Variables	AMS Internet Site https://www.ams.usda.gov/sites/default/files/media/USStandardsforInspectionVariables.pdf
140-A-2	Sampling Allowance for Fill Weights	Inspection Aid
140-A-3	U.S. Standards for Determination of Fill Weights	AMS Internet Site https://www.ams.usda.gov/sites/default/files/media/USStandardsforDeterminationFillWt.pdf
140-A-4	Certification of Fill of Container for Certain Canned Fruits	Technical Procedures Manual
140-A-5	Sample Reliability Tests	Obsolete

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FILE CODE	SUBJECT	NEW LOCATION
140-A-9	Inspection Aid 50 - Template for Marking X Type Charts	Obsolete
140-A-14	Fill Weight and Drained Weight Based on Specific Counts or Size of Fruit	Obsolete
	Branch Notice 731 - Amendment to File Code 140-A-14	Obsolete
	Branch Notice 833 - Revised Instructions for Inspection of Canned Peaches	Obsolete
140-A-25	U.S. Standards for Sampling Plans for Inspection by Attributes	Technical Procedures Manual
140-A-26	Accuracy of Attribute Sampling	Obsolete
140-A-30	USDA Variables Control Chart Plan Applied to Fill Weights, Reprint from Food Technology	Obsolete
140-A-35	Inspection Aid 70 - A Random Sample Selecting Device for Food Products Requiring a Count	Obsolete

General Government Contract Requirements Section 145

FILE CODE	SUBJECT	NEW LOCATION
145-A-1	Updating Inspection to Meet Procurement Contract Requirements - Lot Identity and Product Condition	General Processed Procedures, USDA Purchases, State and Institutional Purchases, and Certification Manual
145-A-3	Latest Season's Pack	State and Institutional Purchases & USDA Purchases Manuals
145-A-5	Report Fraud or Criminal Conduct in Connection with Government Contracts	State and Institutional Purchases & USDA Purchases Manuals
145-A-7	Checkloading and Case Stamping	Checkloading Manual
	Branch Notice 2713 - Significance of Checkloading	Obsolete
	Branch Notice 2738 - Handwritten Certificates of Loading	Checkloading Manual
	Branch Notice 2934 - Stamping Labels or Placards for Tray Pack Cases of USDA Purchases	Checkloading Manual
145-A-9	Inspection of Processed Products Intended for Delivery to GSA	Obsolete
145-A-12	Product Origin Requirements	USDA Purchases Manual
145-A-13	Buy American Act	USDA Purchases Manual

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FILE CODE	SUBJECT	NEW LOCATION
145-A-24	Vacuum Requirements	Technical Procedures Manual

Inspection Of USDA Purchases Section 147

FILE CODE	SUBJECT	NEW LOCATION
147-A-1	Inspection and Certification of Products for Delivery to USDA Purchase Programs	USDA Purchases Manual
	Branch Notice 2943 - Microbiological Testing Laboratory	USDA Purchases Manual
	Branch Notice 2945 - Microbiological Testing Laboratory	USDA Purchases Manual
	Branch Notice 2959 - Corrected Preface	Obsolete
	Branch Notice 2966 - Pen & Ink change	Obsolete
	Branch Notice 2967 - Revised Page 7	USDA Purchases Manual
	Branch Notice 2973 - Effective Date for DOVS Program	Obsolete
147-A-1a	Domestic Origin Verification for Products for Delivery to USDA Purchase Programs	USDA Purchases Manual
	Branch Notice 2973 - Effective Date for DOVS Program	Obsolete
	Branch Notice 3021 Revised Domestic Origin Certification	USDA Purchases Manual
147-A-1b	Domestic Origin Verification System (DOVS) Audit Program Procedures (Working Draft)	Obsolete
147-A-2	Inspection of 50% Juice Drinks and Juice Drink Products Under the Child Nutrition Labeling Program	CN Labeling Manual
	Branch Notice 2995 - Changes in CN Labeling Program	Obsolete
147-B-3	Agreement with the Food and Nutrition Service	CN Labeling Manual
	Branch Notice 2995 - Changes in CN Labeling Program	Obsolete
147-B-4	In-Plant On-Line Inspection Service for Nonmeat Child Nutrition (CN) Products	CN Labeling Manual
	Branch Notice 2995 - Changes in CN Labeling Program	Obsolete
147-B-5	Verification Service - Nonmeat Child Nutrition (CN) Products	CN Labeling Manual
	Branch Notice 2887 - Revised Page 6	Obsolete
	Branch Notice 2995 - Changes in CN Labeling Program	Obsolete

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FILE CODE	SUBJECT	NEW LOCATION
147-B-10	General Terms & Conditions for the Procurement of Agricultural Commodities or Services	Obsolete
	Amendment 1	Obsolete
	Amendment 2	Obsolete
	Amendment 3	Obsolete
	Amendment 4	Obsolete
147-A-22	Inspection of Farm Service Agency Peanuts and Peanut Products	Obsolete
147-O-30	Child Nutrition Labeling for Juice Drink and Juice Drink Products. Food and Nutrition Service Publication	CN Labeling Manual
	Branch Notice 2995 - Changes in CN Labeling Program	Obsolete
147-O-40	Child Nutrition Labeling for Nonmeat Products	CN Labeling Manual
	Branch Notice 2995 - Changes in CN Labeling Program	Obsolete

Inspection of Defense Supply Center Philadelphia (DSCP) Purchases Section 150

FILE CODE	SUBJECT	NEW LOCATION
150-A-1	Subsistence Inspections for Defense Supply Center Philadelphia	Obsolete
	Branch Notice 2707 - Change to Page 11.1	Obsolete
	Branch Notice 2943 – Microbiological Testing Laboratory	USDA Purchases Manual
	Branch Notice 2945 - Microbiological Testing Laboratory	USDA Purchases Manual
150-A-2	Meal, Ready-to-Eat (MRE) Rations Inspectors Handbook	Inspection for OR Purchased by the DOD and Lotus Notes (OR Inspection Handbook)
	Branch Notice 2700 - Revised pages iii, 62, 63, 77-80, 88; New Pages A1-A4, Attachment A; New Exhibits 4-1 through 4-6; New Page B1, Attachment B; New Exhibit 4-7	Obsolete
	Branch Notice 2752 - Security of Samples	Sampling Manual
	Branch Notice 2884 - Sample Security Procedures	Sampling Manual
	Branch Notice 2943 - Microbiological Testing Laboratory	USDA Purchases Manual

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FILE CODE	SUBJECT	NEW LOCATION
	Branch Notice 2945 - Microbiological Testing Laboratory	USDA Purchases Manual
	Branch Notice 2962 - Determining Sample Size for Testing Specified in a Commercial Item Description	Obsolete
150-A-3	Tray Pack Operational Rations, Inspectors Handbook	Obsolete
	Branch Notice 2583 - Tray Pack Can Seam Verification	Obsolete
	Branch Notice 2752 - Security of Samples	Sampling Manual
	Branch Notice 2884 - Sample Security Procedures	Sampling Manual
	Branch Notice 2943 - Microbiological Testing Laboratory	USDA Purchases Manual
	Branch Notice 2945 - Microbiological Testing Laboratory	USDA Purchases Manual
150-O-4	Appendix I – Material Inspection and Receiving Report (DD Form 250)	Lotus Notes (OR Inspection Handbook)
150-A-8	Inspection Aid No. 80 - Pallet Gauge	Obsolete
150-B-15	Agreement Between the USDA and the DPSC	Inspection for OR Purchased by the DOD

Audit/Inspection Services Section 151

FILE CODE	SUBJECT	NEW LOCATION
151-A-1	Audit Management Program (AMP)	AMP Manual
151-B-1	Sanitation Evaluation Systems	Obsolete
151-B-2	Plant Systems Audit (PSA) Program	PSA Manual
151-B-3	Agreement For Quality Audits/Sanitation Evaluations	Management Site
151-B-4	“Qualified Through Verification” (QTV) Program Fresh-Cut Produce Industry	QTV Manual
	Branch Notice 2844 - QTV Plans and Revisions	QTV Manual
	Branch Notice 2932 - QTV Audit Team Leader Role and Responsibilities Checklist	QTV Manual
	Branch Notice 2997 - QTV Revised Pages 7, 8, 35, 36, 39 thru 42, 45 thru 52, 55, and 56	QTV Manual
151-B-5	Domestic Origin Verification System (DOVS) Audit Program	DOV Manual

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Inspection of State and Institutional Purchases Section 155

FILE CODE	SUBJECT	NEW LOCATION
155-A-10	Inspection of Deliveries to States and Institutions Pages 1-3 Revised	State and Institutional Purchases Manual
	Branch Notice 2219 - Pen & Ink change to Ohio entry on Page 2	Obsolete
155-B-15	State Specification Distribution	Obsolete
155-A-20	Certification Based on Fill Weights On State Purchases	Obsolete
155-A-30	Contact Information for State Procurement Officials	State and Institutional Purchases Manual
155-A-35	State Inspection Instructions for Certification	Certification Manual
155-B-40	Inspection of Meat Products for Delivery to States	State and Institutional Purchases Manual

Arkansas

FILE CODE	SUBJECT	NEW LOCATION
155-B-50	State of Arkansas - Food Manual	Obsolete
155-A-60	Inspections for the State of Arkansas	Obsolete

California

FILE CODE	SUBJECT	NEW LOCATION
155-A-110	Inspection of Deliveries for the State of California	State and Institutional Purchases Manual
	Branch Notice 2912 – Pen & ink change to Pages 4 & 5	State and Institutional Purchases Manual
155-B-110	State of California Specifications (Inspection, Testing, and Certification of Processed Foods, 8900-05QS-001)	Obsolete
	Branch Notice No. 2864 - Canned Fruits, Vegetables	Obsolete

Colorado

FILE CODE	SUBJECT	NEW LOCATION
155-A-131	Inspection of Deliveries to the University of Colorado	Obsolete

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Connecticut

FILE CODE	SUBJECT	NEW LOCATION
155-B-134	Standard No. 29-19d, Group 2958, Molasses, Sirups and Honey	Obsolete
	Standard No. 29-30d, Group 2960, Pickles, Relishes, and Olives	Obsolete
	Standard No. 29-31m, Group 2938, Fruit and Vegetables Dried and Dehydrated	Obsolete
	Standard No. 29-32n, Group 2962, Salad Dressings Condiments, Sauces and Vinegar	Obsolete
	Standard No. 29-34bb, Groups 2922 and 2936, Fruits and Vegetables - Canned (Includes Juices)	Obsolete
	Standard No. 29-49e, Group 2942 Fruit and Vegetables: Frozen (Includes Juices)	Obsolete
	Standard No. 29-52f, Group 2946, Jams, Jellies, Preserves, Spreads and Pie Fillings	Obsolete
155-A-135	Inspection of Deliveries to the State of Connecticut	Obsolete

Denver Public Schools

FILE CODE	SUBJECT	NEW LOCATION
155-A-141	Inspection of Deliveries to the Denver Schools	Obsolete
155-B-145	Specification for Single Strength Service Frozen Fruit Juices	Obsolete

Fort Worth, Texas

FILE CODE	SUBJECT	NEW LOCATION
155-A-149	Inspection of Deliveries to the Fort Worth Independent School District	State and Institutional Purchases Manual
155-B-150	Fort Worth, Texas, Independent School District Spec. for Canned Fruits and Vegetables	Obsolete

Georgia

FILE CODE	SUBJECT	NEW LOCATION
155-A-160	Inspection of Deliveries to State of Georgia Central State Hospital	State and Institutional Purchases Manual

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Illinois

FILE CODE	SUBJECT	NEW LOCATION
155-B-200	Standard Specifications for - Coffee and Tea (All Types), Revised	Obsolete
	Standard Specifications for - Gelatin and Pudding Powders	Obsolete
	Addendum I	Obsolete
	Branch Notice 2424 - Activity Report	Obsolete
	Standard Specifications for - Sugar, Syrup and Molasses	Obsolete
	Standard Specifications for - Extracts and Spices	Obsolete
	Standard Specifications for - Bouillon (Soup and Gravy Base)	Obsolete
	Standard Specifications for - Dried Fruits and Vacuum Dried Fruits	Obsolete
	Addendum I	Obsolete
	Addendum II	Obsolete
	Standard Specifications for Canned Foods	Obsolete
	Standard Specifications for - Cereals and Farinaceous	Obsolete
	Addendum I	Obsolete
	Macaroni, Spaghetti/Noodles & Tapioca	Obsolete
	Standard Specification No. S-348-10a for Fish, Frozen	Obsolete
	Standard Specifications for - Frozen Fruits and Vegetables	Obsolete
	Standard Specifications for - Potatoes, White, Dehydrated	Obsolete
	Addendum I	Obsolete
	Standard Specifications for - Jellies, Peanut Butter, Pickles and Salad Dressing	Obsolete
	Addendum I	Obsolete
	Addendum II	Obsolete
	Standard Specifications for - Fruit Crystals and Non-Frozen Juice Bases	Obsolete
	Addendum I	Obsolete
155-A-210	Inspection of Deliveries to the State of Illinois	State and Institutional Purchases Manual

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Iowa

FILE CODE	SUBJECT	NEW LOCATION
155-A-239	Inspection of Deliveries to the State of Iowa	Obsolete
155-B-240	Standard Specifications for Coffee (Ground)	Obsolete
155-B-241	Specification for Canned Fruits, Vegetables, and Vegetable Juices, Low Moisture Fruits, Jelly, and Apple Butter	Obsolete
155-B-242	Specification for Frozen Fruits, Fruit Juices and Vegetables	Obsolete

Kansas

FILE CODE	SUBJECT	NEW LOCATION
155-B-250	Kansas Specifications for Canned Goods	Obsolete
	Kansas Specifications for Frozen Foods	Obsolete
155-A-260	Inspection of Deliveries to the State of Kansas	Obsolete

Louisiana

FILE CODE	SUBJECT	NEW LOCATION
155-A-290	Inspections of Deliveries to the State of Louisiana	Obsolete
155-B-300	State of Louisiana Standard Specification Processed Foods, Class 12, Revised	Obsolete

Maine

FILE CODE	SUBJECT	NEW LOCATION
155-A-321	Inspection of Deliveries to the State of Maine	Obsolete
155-B-323	State of Maine Canned Goods Bid Instructions, Condition & Inspection Requirements	Obsolete
155-B-326	State of Maine Fruits & Juices Bid Instructions, Conditions and Inspection Requirements	Obsolete

Maryland, University of

FILE CODE	SUBJECT	NEW LOCATION
155-A-329	Inspection of Deliveries to the University of Maryland	Obsolete
	Branch Notice 2638 - Pen & Ink address correction to Page 2	Obsolete

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Michigan

FILE CODE	SUBJECT	NEW LOCATION
155-B-340	Michigan Standard Specifications For Canned Fruits, Vegetables and Juices	Obsolete
155-A-341	Inspection of Deliveries to the State of Michigan	Obsolete

Milwaukee

FILE CODE	SUBJECT	NEW LOCATION
155-A-344	Inspection for Milwaukee Public Schools	Obsolete
155-B-345	Specifications for Milwaukee Public School Revised - Page i, ii, and iii of Index Revised - Canned Whole Kernel Corn Revised - Canned Green Beans Revised - Canned Pineapple (Tidbits) Revised - Canned Pineapple Juice (No. 3 Cylinder) Revised - Canned Mixed Fruit Revised - Canned Tomato Puree Revised - Tomato Catsup Revised - Frozen Oven Ready Preformed Potato Rounds Specification Revised - Frozen Oven Ready Skin On Thin Potato Wedges Revised - Frozen Concentrated Orange Juice Specification Revised - Frozen Sherbet Revised - Frozen Blend Vegetables (Wisconsin) Added - Seedless Raisins	Obsolete

Mississippi

FILE CODE	SUBJECT	NEW LOCATION
155-B-380	State of Mississippi (WIC Program) Specifications for Canned and Concentrated Fruit Juices and Peanut Butter	Obsolete
155-A-385	Inspection of Deliveries to the State of Mississippi Women and Infant Children (WIC) Program	State and Institutional Purchases Manual

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Missouri

FILE CODE	SUBJECT	NEW LOCATION
155-B-400	State of Missouri Specifications for Grocery Items	Obsolete
155-A-410	Inspection of Deliveries to the State of Missouri	State and Institutional Purchases Manual
155-A-415	Inspection of Deliveries to the State of Missouri, Department Of Corrections	State and Institutional Purchases Manual
	Branch Notice 2978 Revised Appendix 2	Obsolete

New Jersey

FILE CODE	SUBJECT	NEW LOCATION
155-A-440	Inspection of Deliveries to the State of New Jersey	State and Institutional Purchases Manual
155-B-441	State of New Jersey Specifications for Canned Fruits and Juices (T 1162); Canned Vegetables (T 1167); and Frozen Vegetables (T 1103)	Obsolete

New York State

FILE CODE	SUBJECT	NEW LOCATION
155-B-450	Commodity Group 01000 - Invitation for Bids Fruit, Canned	Obsolete
155-B-450	State of New York Specification, Fruit & Vegetables, Dehydrated, Commodity Group 01201, Specification No. 487	Obsolete
155-A-460	Inspection of Deliveries to the State of New York	Obsolete

New York City - Board Of Education

FILE CODE	SUBJECT	NEW LOCATION
155-B-474	New York City Board of Education Instructions, Conditions & Inspection Requirements	Obsolete
155-A-480	Inspection of Deliveries to Board of Education City of New York	State and Institutional Purchases Manual
	Branch Notice 2638 - Pen & Ink changes to Pages 2, 3, and 4	Obsolete

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New York City - Bureau Of Municipal Supplies

FILE CODE	SUBJECT	NEW LOCATION
155-A-470	Inspection of Deliveries to City of New York, Bureau of Municipal Supplies	State and Institutional Purchases Manual
155-B-475	Spec. 14-F-15:03 Quick Frozen Fruits and Vegetables	Obsolete
155-B-476	Specification for Vegetables and Vegetable Derivatives (Canned) 14-V-8:03	Obsolete
155-B-477	Specification for Fruit and Fruit Derivatives - 14-F-18:03	Obsolete

Ohio

FILE CODE	SUBJECT	NEW LOCATION
155-A-510	Inspection of Deliveries for the State of Ohio	State and Institutional Purchases Manual

Okaloosa County

FILE CODE	SUBJECT	NEW LOCATION
155-A-515	Inspection of Deliveries to the Okaloosa County School Board-Crestview, Florida	Obsolete
155-B-517	Okaloosa County, Florida Specs.	Obsolete

Oregon

FILE CODE	SUBJECT	NEW LOCATION
155-B-550	State of Oregon Standard Specification for Fruit, Canned, Specification No. 86-170-4010	Obsolete
155-B-560	State of Oregon Standard Specification for Vegetables, Canned Specification No. 86-170-4020	Obsolete
155-A-580	Inspection of Deliveries to the State of Oregon	Obsolete

Philadelphia, City Of

FILE CODE	SUBJECT	NEW LOCATION
155-A-630	Inspection of Deliveries to the City of Philadelphia	State and Institutional Purchases Manual
	Branch Notice 2645 – Change Point of Contact	Obsolete

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FILE CODE	SUBJECT	NEW LOCATION
155-B-640	Specification Item No's for the City of Philadelphia	Obsolete

Puerto Rico, Commonwealth Of

FILE CODE	SUBJECT	NEW LOCATION
155-A-660	Inspection of Deliveries to Puerto Rico	Obsolete
155-A-670	Inspection of Deliveries to the Commonwealth of Puerto Rico Women and Infant Children (WIC) Program	Obsolete
155-B-675	Commonwealth of Puerto Rico Women and Infant Children (WIC) Program Specifications for Canned and Concentrated Fruit Juices and Peanut Butter	Obsolete

Rhode Island

FILE CODE	SUBJECT	NEW LOCATION
155-B-680	State of Rhode Island Specification for Food & Food Products	Obsolete
155-A-681	Inspection of Deliveries to the State of Rhode Island	Obsolete

South Carolina

FILE CODE	SUBJECT	NEW LOCATION
155-A-685	Inspection of Deliveries to the State of South Carolina	Obsolete
155-B-686	State of South Carolina Standard Specification for Canned Fruits and Vegetables	Obsolete

Tennessee

FILE CODE	SUBJECT	NEW LOCATION
155-A-695	Inspection of Deliveries to the State of Tennessee	Obsolete

Texas

FILE CODE	SUBJECT	NEW LOCATION
155-B-700	State of Texas Grocery Items - Staple Foods Specification No. 275 - GR - 06, 1990	Obsolete

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FILE CODE	SUBJECT	NEW LOCATION
155-A-710	Inspection of Deliveries to the State of Texas	State and Institutional Purchases Manual

Vermont

FILE CODE	SUBJECT	NEW LOCATION
155-B-750	State of Vermont General Specification	Obsolete
155-B-760	State of Vermont Detailed Specification	Obsolete

Virginia

FILE CODE	SUBJECT	NEW LOCATION
155-B-800	Commonwealth of Virginia Grade Requirements for Fruits, Vegetables, and Miscellaneous Items	Obsolete
155-A-810	Inspection of Deliveries to the Commonwealth of Virginia	State and Institutional Purchases Manual

Wisconsin

FILE CODE	SUBJECT	NEW LOCATION
155-A-900	Inspection of Deliveries to the State of Wisconsin	Obsolete
155-B-910	State of Wisconsin Specification for Canned Goods	Obsolete
	Amendment No. 1	Obsolete

Special Programs Section 157

FILE CODE	SUBJECT	NEW LOCATION
157-O-3	Memorandum of Understanding Between AMS and FDA (Imported Dates and Date Material)	8e Marketing Order Manual
157-O-4	Memorandum of Understanding Between AMS and FDA (Imported Raisins)	8e Marketing Order Manual
157-B-1	Imported 8e Product Notification Procedures	8e Marketing Order Manual
	Branch Notice 3004-Revised Pages 1+2	8e Marketing Order Manual
	Branch Notice 3005-Revised Page 2	8e Marketing Order Manual
157-B-5	Inspection of Imported Dates	8e Marketing Order Manual
	Branch Notice 2994 - Distribution of Certificates for Imported 8e Products	8e Marketing Order Manual

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FILE CODE	SUBJECT	NEW LOCATION
	Branch Notice 2998 - Importer's Exempt Commodity Form for Imported Canned Ripe Olives and Imported Dates	8e Marketing Order Manual
	Branch Notice 3001-Procedures for Notifying Importers of Failing 8e Imports	8e Marketing Order Manual
	Branch Notice 3014 – Revisions to Section 608e (Section 8e) of the Agricultural Marketing Agreement Act	8e Marketing Order Manual
157-B-7	Inspection of Imported Prunes	Management Site
	A-memo 513	Inspection Aid
	Branch Notice 2665 - Exemption from Inspection of Imported Brine Salted Prunes	Management Site
	Branch Notice 2986 - Indefinite Suspension of the Dried Prunes Import Regulation	8e Marketing Order Manual
	Branch Notice 2994 - Distribution of Certificates for Imported 8e Product	8e Marketing Order Manual
	Branch Notice 3001- Procedures for Notifying Importers of Failing 8e Imports	8e Marketing Order Manual
	Branch Notice 3014 – Revisions to Section 608e (Section 8e) of the Agricultural Marketing Agreement Act (AMAA) of 1937, as amended.	8e Marketing Order Manual
157-B-8	Inspection of Imported Canned Ripe Olives	8e Marketing Order Manual
	Branch Notice 2994 - Distribution of Certificates for Imported 8e Products	8e Marketing Order Manual
	Branch Notice 2998 - Importer's Exempt Commodity Form for Imported Canned Ripe Olives and Imported Dates	8e Marketing Order Manual
	Branch Notice 3001-Procedures for Notifying Importers of Failing 8e Imports	8e Marketing Order Manual
157-B-9	Inspection of Imported Raisins	8e Marketing Order Manual
	Branch Notice 2643 - Revised Pages 11 and 12	Obsolete
	Branch Notice 2994 – Distribution of Certificates for Imported 8e Products	8e Marketing Order Manual
	Branch Notice 3001- Procedures for Notifying Importers of Failing 8e Imports	8e Marketing Order Manual
	Branch Notice 3014 – Revisions to Section 608e (Section 8e) of the Agricultural Marketing Agreement Act (AMAA) of 1937, as amended.	8e Marketing Order Manual
157-A-10	Inspection of Surplus Commodities Purchased Under Public Law 480	Obsolete
157-B-15	Inspection of Leaf Tea and Instant Tea	Obsolete

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FILE CODE	SUBJECT	NEW LOCATION
157-O-26	U.S. Standards for: Link to CFR: Shelled Virginia Type Peanuts 7CFR51.2750 Shelled Runner Type Peanuts 7CFR51.2710 Shelled Spanish Type Peanuts 7CFR51.2730 Cleaned Virginia Type Peanuts in the Shell 7CFR51.1235	http://www.gpo.gov/fdsys/browse/collectionCfr.action?collectionCode=CFR
157-O-29	Inspectors Instruction for Aflatoxin	Obsolete
157-O-30	Certifying Aflatoxin Test Results	Certification Manual
157-B-40	Inspection of Dehydrated Potatoes	Obsolete
157-B-50	Inspection for National Marine Fisheries Services, Billing	Management Site

Sanitation Requirements Section 159

FILE CODE	SUBJECT	NEW LOCATION
159-A-1	Plant Sanitation	Sanitation Manual
	Branch Notice 2784 - Revised Page 3.2	Obsolete
	Branch Notice 2790 - Additional Auditors for Performing Plant Surveys	Obsolete
	Branch Notice 2812 - Revised Form FV-416-5	Obsolete
	Branch Notice 2972 - Revised Appendix C & Page iv	Sanitation Manual
159-A-2	Good Manufacturing Practices (GMP's)	Sanitation Manual
	Branch Notice 2717 - Sanitizing Food Contact Surfaces	Sanitation Manual
159-O-9	List of Proprietary Substances and Nonfood Compounds (500+ page FSIS book, dated January 1998)	Field Offices
	Supplement, dated July 1998	Field Offices
159-B-11	Plant Sanitation Fruit & Vegetable Procurement	USDA Purchases Manual

In-Plant Inspection Section 160

FILE CODE	SUBJECT	NEW LOCATION
160-A-1	In-Plant Inspection	General Processed Procedures Manual
	Page 1.4	Obsolete
	Page 6.5, 6.6, 6.8, and 6.9	Obsolete
	Pages 7.4, 7.5, 7.6, 7.7, and 7.11	Obsolete

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FILE CODE	SUBJECT	NEW LOCATION
	Pages 7.8 and 7.9	Obsolete
	Page 7.21	Obsolete
	Page iv	Obsolete
	Page 6.18 (Attachment I)	Obsolete
	Branch Notice 2173 - Official Use Only Reports	Obsolete
	Branch Notice 2217 - Official Use Only Reports	Obsolete
	Branch Notice 2584 - Documenting Results for Insufficient Number of Sample Units	Obsolete
	Branch Notice 2848 - Revised Pages 3.18, 3.19, and new pages 3.20 thru 3.24	Obsolete
	Memo from Branch Chief - Control of Certificates	Certification Manual
	Branch Notice 2960 - Attachment 1 Fraternization with Plant Employees	General Processed Procedures Manual
	Branch Notice 2988 - Procedures for Sampling Orange Juice Products	General Processed Procedures Manual
160-A-2	In-Plant Tanker Inspection - Sanitation and Sealing	General Processed Procedures Manual and Sanitation Manual
160-A-3	USDA Procedures for Commodity Holds/Recalls	USDA Purchases Manual & Management Site
160-A-4	Processed Foods Containing Fluorinated Water	Obsolete
160-A-5	In-Plant Inspection Procedures, Sirup Designations	General Processed Procedures Manual
160-A-7	Understanding Water Quality	Obsolete
160-A-25	Attribute Standards	Technical Procedures Manual
160-A-34	Coding Tote Bins	General Processed Procedures Manual
160-A-70	Plant Assigned Personnel	General Processed Procedures Manual
160-A-71	Plant Assisted Continuous Inspection	General Processed Procedures Manual

Quality Assurance Program Section 162

FILE CODE	SUBJECT	NEW LOCATION
162-A-1	Inspection of Processed Products under the Quality Assurance Program (QAP)	QAP Manual
	Branch Notice 2981 - Revised pages 3.2, 3.3; New pages 3.17a, 3.17b, 3.17c, 3.27a, 4.18a, 4.19a, 4.20a	QAP Manual

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FILE CODE	SUBJECT	NEW LOCATION
	Branch Notice 3013 - Revised page 3.3; New pages 3.26a and 3.26b	QAP Manual
162-O-7	Federal In-Plant Food Quality Assurance Manual	Obsolete
162-B-20	Supervisory Guidelines for the Quality Assurance Program	Management Site

Certification Section 165

FILE CODE	SUBJECT	NEW LOCATION
165-A-1	Instructions for Certification of Processed Products	Certification Manual
	Branch Notice 2730 - Revised Page 8.10	Certification Manual
	Branch Notice 2743 - Revised Page 1.18 and new page 1.18a	Certification Manual
	Branch Notice 2757 - Revised Pages 8.14 and 8.15	Certification Manual
	Branch Notice 2824 - Use of Alternate Name for Prunes	Certification Manual
	Branch Notice 2849 - Revised Pages 1.19, 1.19a, 1.19b, 1.19c, and 1.20	Certification Manual
	Branch Notice 2881 - Revised Pages 2.3 and 2.4	Certification Manual
	Branch Notice 2925 - Pages 5.10, 5.11 Revised	Certification Manual
	Branch Notice 2964 - Procedures for Handling Altered Certificates	Certification Manual
	Memo from Branch Chief dated February 16, 2001 Control of Certificates	Certification Manual
165-A-2	Using Microsoft Word 97 to Create and Print USDA Certificates	Obsolete
165-A-5	Lot Certification Tolerances	Obsolete
165-A-5a	"Below Standard in Quality" and Substandard Sample Units	Obsolete
165-A-8	Certification Appeals and Re-Inspection	Certification and General Processed Procedures Manual
165-A-13	Tote Bin Inspection and Certification	Certification and General Processed Procedures Manual
165-A-15	Certification of Peas and Corn for Use in Frozen Mixed Vegetables	Certification Manual
165-A-17	Product Packed with Sauce, Garnish or Seasonings	General Processed Procedures Manual
165-A-18	Inspection and Certification Based on Superseded Standards	Certification Manual

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FILE CODE	SUBJECT	NEW LOCATION
165-A-27	Administration Allowances for "Worse Than Deviants"	General Processed Procedures Manual
165-A-35	Certification of Frozen Food Packed in Used Containers	Certification, State and Institutional Purchases, General Processed Procedures, & USDA Purchases Manuals
165-A-30	Non-Manipulation Certification	General Processed Procedures Manual
165-A-37	Inspection & Certification of Temperature and Condition of Frozen Product	Technical Procedures & Certification Manuals
	Branch Notice 2044 – Excessive Moisture in Frozen Products	Obsolete
165-A-38	Inspection and Certification of Fruits and Vegetables Using Unfrozen Sample Units Drawn During Production	General Processed Procedures, Certification, & Technical Procedures Manuals
165-A-60	Misrepresentation by Unfair Labeling Practices	General Processed Procedures Manual

Export Programs Section 166

FILE CODE	SUBJECT	NEW LOCATION
166-A-1	Export Certification	Certification Manual
	Branch Notice 2810 - Pen & Ink Change to Exhibit 27 Page 53	Certification Manual
	Branch Notice 2889 Revision of Page iii - Exhibits Revision of Pages 37, 38, and 39 Revision of Pages 40, 41 - Exhibit 20 Added Page 47a - Exhibit 22a Added Page 47b - Exhibit 22b Revision of Pages 57 and 58 (58 not changed)	Certification Manual
	Branch Notice 2915 - Certification of Exports with "Organic" in the Label	Certification Manual

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Standardization Section 167

FILE CODE	SUBJECT	NEW LOCATION
167-B-4	List of "Codex" Processed Products Standards Under Development	Obsolete
167-A-5	Scoring Individual Quality Factors	General Processed Procedures Manual
167-O-10	Canadian Regulations for Processed Fruits and Vegetables	Obsolete
167-A-11	Canadian Processed Fruit and Vegetable Regulations	Obsolete
167-A-20	U.S. Standards for Grades of Processed Fruits and Vegetables and Certain Other Processed Food Products	SCI Employee Manual
167-A-30	Requirements for Submission of Instruments for Processed Products Branch (PPD) Approval	Technical Procedures Manual

Food and Drug Regulations Section 170

FILE CODE	SUBJECT	NEW LOCATION
170-A-1	Implementation of Memorandum Agreement Between AMS and FDA	Management Site
170-A-4	Use of Water in Adjusting the Density of Concentrated Tomato Products - Catsup, Paste, Puree	Obsolete
170-A-10	Nutrition Labeling and Education (NLEA) of 1990	General Processed Procedures Manual
170-B-19	Summary of Pesticide Regulations and Tolerances Issued Food and Drug	Obsolete
170-A-34	Label Requirements for Low Sodium Dietetic Food (A-334)	Obsolete
170-O-80	FDA Investigations Operations Manual, FDA Regions and Districts FDA Field Officials & Resident Posts (App. X-1)	Management Site

Foreign Material Section 172

FILE CODE	SUBJECT	NEW LOCATION
172-A-1	Inspection Procedures for Foreign Material	Foreign Material Manual
	Branch Notice 2709 - Revised Page 13	Foreign Material Manual
172-A-2	Food Defect Action Levels	Foreign Material Manual
	Branch Notice 2878 - Instructions for the Inspection of Pit Material and Quality of Whole Pitted Dried Prunes (Plums)	Management Site

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FILE CODE	SUBJECT	NEW LOCATION
172-A-3	Aflatoxin Analysis of Peanut Butter and Other Peanut Products	Technical Procedures Manual
	Branch Notice 3007 Revised page 8.	Technical Procedures Manual
172-O-5	Food and Drug Administration (FDA) Technical Bulletin Number 5, Microanalytical Procedures Manual	Technical Procedures Manual
	Branch Notice 2878 - Instructions for the Inspection of Pit Material and Quality of Whole Pitted Dried Prunes (Plums)	Management Site

Office Procedures Section 175

FILE CODE	SUBJECT	NEW LOCATION
175-O-1	Office Procedures Manual	Administration Site
	Branch Notice 2913 - Preface Sheet	Administration Site
	Section Index Sheet	Obsolete
	Branch Notice 2678 - Color Vision Testing	Administration Site
	SECTION 1 – PERSONNEL Branch Notice 2913 Table of Contents: Pages i-iii Examples: Pages iv- x References: Page i-vi Hiring: Pages 1-24z.6; Pages 24.1-24.7 EOD Forms Checklist, Excepted Service Pages 25-25e; Pages 25.1-25.55 EOD Forms Checklist, Competitive Service Pages 26-30b; Pages 30.1-30.15 Brochures Checklist: Pages 31-31b; Pages 31.1-31.53	Administration Site
	Temporary Duty Assignments: Pages 32-32b; Page 32.1	Management Site
	Separations: Pages 33-38a; 38.1-38.16; 38.19 Branch Notice 2825 - Pages 38.17-38.18 Reassignments: Pages 39-39a; Pages 39.1-39.5 Promotions - WGIs: Pages 40-40b; Page 40.1 Mixed Tour Appointment Renewals: Page 41 Health Insurance: Pages 42-55a; Page 55.1 Life Insurance: Pages 56-60b; Pages 60.1-60.2 Check Transmittals: Branch Notice 2963 Revised Pages 61-64, 64.1	Administration Site
175-O-1	Office Procedures Manual Personnel Continued Work Schedules: Pages 65-67 Records Disposal/Transfer: Pages 68-75	Administration Site

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FILE CODE	SUBJECT	NEW LOCATION
	SECTION 2 - PROCUREMENT Table of Contents: Branch Notice 2857 - Revised Page i Examples: Branch Notice 2867 - Revised Page ii References: Branch Notice 2827 - Revised Page i Sources of Supply: Branch Notice 2728 AD-700, Procurement Request: Branch Notice 2753 - Revised Page 2 Branch Notice 2691 - Revised Page 3.1 Branch Notice 2728 - Revised Page 3 Fast: Branch Notice 2753 - Revised Page 4 Branch Notice 2728 - Revised Page 4.1	Administration Site
	U.S. Government Visa Card: Branch Notice 2857 - Revised Pages 5-5c Branch Notice 2926 - Revised Page 6 Branch Notice 2857 - Revised Page 6a Branch Notice 2857 - Revised Pages 5.1 - 5.3 Branch Notice 2867 - Revised Page 5.4 GSA Customer Supply Center: Branch Notice 2728- Revised Page 7, Pages 7.1-7.2 Computer Equipment: Branch Notice 2753 - Revised Pages 8-11 Blanket Purchase Orders: Branch Notice 2753 - Revised Page 12 Branch Notice 2728 - Revised Page 12.1	Obsolete
175-O-1	Office Procedures Manual Procurement Continued Blanket Purchase Agreements: Branch Notice 2753 - Revised Page 13 Branch Notice 2728 - Revised Page 13.1 Consolidated Forms Center: Branch Notice 2827 - Revised Pages 14-17 Branch Notice 2728 - Revised Pages 17.1-17.2 Branch Notice 2813 - Instructions for Ordering Forms Electronically Printing of Envelopes:	Administration Site

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FILE CODE	SUBJECT	NEW LOCATION
	Branch Notice 2974 - Revised Pages 18-19, 19.1	Obsolete
	SECTION 3 - FIELD OFFICE REPORTS Table of Contents: Branch Notice 2827 - Revised Pages i, ii Examples: Branch Notice 2827 - Revised Pages iii, iv References: Branch Notice 2827 - Revised Pages i-iv General Information : Branch Notice 2827 - Revised Page 1 Reports, Biweekly: Branch Notice 2827 - Revised Page 2 Branch Notice 2753 - Revised Pages 2.1-2.4 Reports, Monthly: Branch Notice 2827 - Revised Pages 3-6 Branch Notice 2753 - Revised Pages 6.1-6.4 Branch Notice 2728 - Revised Pages 6.5-6.10 Branch 2783 - Revised Supervisory Visits and Reviews	Administration Site
175-O-1	Office Procedures Manual Field Office Reports Continued Reports, Quarterly: Branch Notice 2827 - Revised Pages 7-8 Branch Notice 2753 - Revised Page 8.1 Branch Notice 2728 - Revised Page 8.2 Reports, Yearly: Branch Notice 2827 - Revised Pages 9-11 Branch Notice 2753 - Revised Pages 11.1-11.2 Branch Notice 2827 - Revised Pages 11.3-11.4 Reports, Miscellaneous: Branch Notice 2827 - Revised Pages 12-15b Branch Notice 2753 - Revised Pages 15.1-15.6	Administration Site

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FILE CODE	SUBJECT	NEW LOCATION
	SECTION 4 - DELINQUENT ACCOUNTS Table of Contents and Examples Branch Notice 2948 - Revised Page i References: Branch Notice 2948 - Revised Page ii Delinquent Accounts: Branch Notice 2948 - Revised Pages 1-4, Pages 5.1-5.2, Pages 5.5 - 5.9 Branch Notice 2969 - Revised Pages 5.3 & 5.4 Branch Notice 2971 - Pen & Ink Change to Page 5.7 Reconciliation of Financial Printouts (See File Code 175-B-50)	Administration Site
	SECTION 5 - APPLICANT PAYMENT FOR SERVICES Branch Notice 2961 - New pages 1, 3 - 16, 18 - 28, 29 - 33 Branch Notice 2965 - Revised Pages i, 2, 17, 34	Administration Site
175-O-2	Automated Billing Program	Administration Site
175-O-1	Office Procedures Manual Applicant Payment For Services Continued Branch Notice 2749 - Revised Pages 94 and 162	Administration Site
175-B-15	Procurement Activities	Management Site
	Branch Notice 2660 - Automated Related Purchases	Management & Administration Sites
175-B-17	Licensed Samplers	Management Site
175-B-17a	Attachment I	Management Site
175-B-20	Records Retention and Disposition	Management Site
175-B-37	Temporary Duty Assignments- Agricultural Commodity Graders	Management Site
175-B-50	Use of Accounting System Reports Still use (at least until FMMI kicks in)	Administration Site
175-B-65	Contracting for Sampling, Case Stamping, Check loading and/or Condition of Container Service Revised Pages 2-5, 12	Management & Administration Sites
175-B-74	Approved Plant-Lot Inspection Service	Management & Administration Sites

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FILE CODE	SUBJECT	NEW LOCATION
175-B-75	Contracts & Agreements with Industry Branch Notice 2644 - Revised Pages iii & iv Branch Notice 2697 - Revised Page 6 Branch Notice 2928 - Revised - Attachment 12	General Processed Procedures Manual, Contracts and Agreements with Industry Manual
175-B-76	Rules of Practice Governing Formal Adjudicator Administration Proceedings Instituted by the Secretary	Management Site
175-B-80	Guarantees of Payment Branch Notice 2182 - Guarantees of Payment Branch Notice 2385 - Surety Branch Notice 2759 - Firms Issuing Acceptable Surety	Management & Administration Sites
175-B-87	Inspection of Commodities Assigned to Other Government Agencies	Management Site
175-B-90	Personnel Actions	Management Site
175-B-92	Reporting Misconduct	Management Site
175-A-95	Unacceptable Conduct by Users of the Inspection Service Branch Notice 2930 - Unacceptable Conduct by Users of the Inspection Service	SCI Employee Manual, Administration & Management Sites
175-B-115	Field Office Review and Evaluation	Management Site
175-B-120	Procedures for Direct Accountability Postage	Management & Administration Sites
175-B-125	Accountability and Care of Accountable Property	Management & Administration Sites
	Branch Notice 2762 - Revised Pages 7-10	Management Site

Review, Audit, and Evaluation Programs Section 177

FILE CODE	SUBJECT	NEW LOCATION
177-B-2	Review Program for Processed Raisins	General Processed Procedures Manual
177-B-4	Review Programs for Flavor Evaluation of Canned Ripe Olives	General Processed Procedures Manual
177-A-6	Review Program for Concentrated Orange Juice (OM) for Manufacturing for Futures Contracts	General Processed Procedures Manual
	Branch Notice 2751 – Concentrated Orange Juice for Manufacturing (OM) Flavor Calibration Program	General Processed Procedures Manual

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Management Section 180

FILE CODE	SUBJECT	NEW LOCATION
180-A-1	Performance Standards for ACG's GS-5 through GS-10's	Contact National Office
180-B-20	Qualification Standard - for Agricultural Commodity Aid - (Excepted Position)	Contact National Office
180-B-30	Single Agency Qualification Standard Agricultural Commodity Grades GS 5/15	Contact National Office
180-B-40	Approval Process for In-Plant Assignments 5 Years or Longer	Management Site
180-B-45	Awards	Management & Administration Sites
180-A-50	Regional and National Customer Service Awards	Management & Administration Sites
	Branch Notice 2838 - Processed Products Branch Idea Round-Up Action Plan	Obsolete

Training Section 185

FILE CODE	SUBJECT	NEW LOCATION
185-A-5	On-The-Job Training	Training Site
185-B-1	Basic Level Training Program, Handbook for Instructors	Training Site
185-B-2	Basic Level Training Program Record (Processed FV Basic Level Course)	Training Site
185-B-5	Instructions for the Advanced Individual Training Program	Obsolete
185-B-8	Training Approval and Reporting	SCI Employee Manual
	Branch Notice 2722 - Revised Page 10,	Obsolete
	Revised Exhibits E, F, and G	Obsolete
	Branch Notice 2931 - Reminders on Training Issues	SCI Employee Manual
185-B-20 185-B-20A	Orientation Quiz Answer Sheet, Orientation	Obsolete
185-B-21 185-B-21A	Basic Tools Quiz Answer Sheet, Basic Tool Quiz	Obsolete
185-B-22 185-B-22A	Sampling and Grading Quiz Answer Sheet, Sampling and Grading	Obsolete
185-B-23 185-B-23A	Brix Measurement Quiz Answer Sheet, Brix Measurement	Obsolete
185-B-24 185-B-24A	Fruit-Sugar Ratio Quiz Answer Sheet, Fruit-Sugar Ratios	Obsolete
185-B-25 185-B-25A	Salt Titration Quiz Answer Sheet, Salt Titration	Obsolete

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FILE CODE	SUBJECT	NEW LOCATION
185-B-26 185-B-26A	Enzyme Inactivation Test Quiz Answer Sheet, Enzyme Inactivation	Obsolete
185-B-27 185-B-27A	Howard Mold Count Quiz Answer Sheet, Howard Mold Count	Obsolete
185-B-28 185-B-28A	Light Filth Analyses Quiz Answer Sheet, Light Filth Analyses	Obsolete
185-B-29 185-B-29A	Heavy Filth Analyses Quiz Answer Sheet, Heavy Filth Analyses	Obsolete
185-B-30 185-B-30A	Certification Quiz Answer Sheet, Certification	Obsolete
185-B-31 185-B-31A	Checkloading and Case Stamping Test Answer Sheet, Checkloading and Case Stamping	Obsolete
185-B-32 185-B-32A	In-Plant Inspection Quiz Answer Sheet, In-Plant Inspection	Obsolete
185-B-40 185-B-40A	Training Exercise No. 1 Grade Determination (Score Point Standards) Answer Sheet, Training Exercise No. 1	Obsolete
185-B-41 185-B-41A	Training Exercise No. 2 Grade Determination (Individual Attribute Standards) Answer Sheet, Training Exercise No. 2	Obsolete
185-A-50	Training Guidelines	SCI Employee Manual
185-B-50 185-B-50A	Operational Rations Inspection (Score Point Standards) Answer Sheet, Operational Rations Inspection	Obsolete
185-B-101	In-Branch Training Control Sheet	Obsolete
185-A-102	Training Critiques	SCI Employee Manual
185-B-105	Training and Geographical Location Codes for SF-182	Obsolete
185-B-110	Licensed Sampler (FV-361) Training Program Record	Management site
185-A-130	Career Development Goals-Individual Development Plan	Employee Manual
185-O-140	AMS Training Institute Catalog of FY '03 Training and Development	Obsolete

Training Aids and Equipment Section 186

SUBJECT	NEW LOCATION
Branch Notice 2624 - Standard Operating Procedures	Inspection Aid for the Exhibit
Branch Notice 2262 - Checkloading, 35 mm Slides Available	Inspection Aid
Branch Notice 2323 - Introduction to Attributes-35 mm Slide Series	Inspection Aid

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SUBJECT	NEW LOCATION
Branch Notice 2332 - Lot Sampling and Grading by Attributes 35 mm Slide Series	Inspection Aid

Employee Development and Participation Section 187

FILE CODE	SUBJECT	NEW LOCATION
187-A-3	Quality Circle Guidelines	Obsolete